

**Regular Meeting of the Barre City Council
Held June 18, 2013**

The Regular Meeting of the Barre City Council was called to order at 7:00 PM by Mayor Thomas Lauzon. In attendance were: From Ward I, Councilor Charlie Dindo; from Ward II, Alderman Michael Boutin; and from Ward III, Councilors Anita Chadderton and Lucas Herring. Also in attendance were City Manager Steven Mackenzie and Clerk/Treasurer Carolyn Dawes.

Approval of Consent Agenda: Council approved the following consent agenda items as presented on motion of Councilor Herring, seconded by Alderman Boutin. **Motion carried.**

- Minutes of the following meeting:
 - Regular Meeting of June 11, 2013.
- Approval of the City Warrants as presented.
- 2013 Licenses & Permits issued through the clerk's office:
 - Food Vending License, The Candy Van, selling pre-packaged ice cream
 - Entertainment License, Ladder 1 Grill, annual anniversary event, Saturday, July 27, 2013 from 11:00 AM – 10:30 PM under a tent behind the building. Entertainment features music, food & beverage service.
 - Fireworks Display License, Rowan Court, Friday, July 12, 2013 beginning at dusk (July 19th is rain date).

The City Clerk and Treasurer Report – Clerk Dawes made the following announcements:

- Water/sewer bills are due by July 1, 2013.
- The City Assessor has set the abstract grand list and mailed out change of assessment notices. All Barre City property owners have until Friday, June 28th at 1:00 PM to file for a grievance hearing on their property values.
- Once the grand list is finalized, the Council will set the tax rate. The Clerk said a special Council meeting will likely be called around July 8th to set the rate so as to allow enough time to print and mail the bills by the July 15th deadline.

Approval of Building Permits –

Council approved the following building permits on motion of Councilor Chadderton, seconded by Councilor Dindo. **Motion carried.**

<u>Applicant</u>	<u>Address</u>
James & Darcie Keel	33 Camp St.

Liquor Control Board –

Council approved an application to expand the outside consumption permit for Ladder 1 Grill to include a tented area behind the building used during their annual anniversary celebration on motion of Councilor Chadderton, seconded by Councilor Herring. **Motion carried with Alderman Boutin abstaining.**

Council approved a Request to Cater Permit application from the Hilltop Restaurant for a wedding reception at the Old Labor Hall on Saturday, June 29, 2013 from 2:30 – 10:00 PM on motion of Councilor Chadderton, seconded by Councilor Dindo. **Motion carried with Alderman Boutin abstaining.**

City Manager's Report –

Manager Mackenzie reported on the following:

- Participated in presentation with CVCLT to the Agency of Commerce & Community Development with regard to CVCLT's application for revolving loan funds.
- Attended Big Dig coordination meeting to review the punch list of items left to finish as the

project winds down.

- There will be a public informational meeting on the connector bike path tomorrow evening in Barre Town.

Visitors & Communications –

Residents from Brooklyn Street said they were concerned about a property in their neighborhood. Joseph Crosier and Matt Benoit said a mobile home is parked illegally, there are many people living in the mobile home and the building across the street from it, and there are noisy parties well into the night. Chief Bombardier said the Police Department will investigate.

Old Business –

A) Renewal of Harassment Policies.

Mayor Lauzon reviewed the revisions to the policies made following last week's Council meeting. Council approved the Sexual Harassment and Harassment Policies on motion of Alderman Boutin, seconded by Councilor Dindo. **Motion carried.**

B) Approval of Meter Revitalization Plan and Lease/Purchase Agreement.

Mayor Lauzon reviewed his spreadsheets on current and anticipated parking meter and permit revenue and expenses. The Mayor said he is proposing that 25% of meter and permit revenues be placed in a Main Street Maintenance Fund and 75% go to support the General Fund. He said his 10 year plan calls for financing the initial purchases through a 5-year note. The plan also includes a new administrative stall position and an allowance for replacement of meters.

Chief Bombardier showed an example of the refurbished meters under consideration. The Chief said the meters can be configured to accept coins, tokens, and credit/debit cards, and solar-powered models are available. The Chief said tokens are available for approximately \$1,000 per 5,000 tokens, which includes customizing one side of the token. The Chief said he will coordinate a design contest for the tokens.

Mayor Lauzon asked the Chief and Manager to report back with an implementation schedule in two weeks. Clerk Dawes will put out an RFP to local financial institutions for a 5 year note to fund the initial start-up expenses.

Manager Mackenzie reviewed the proposed meter location map. There was discussion about the proposed new meter locations, which include the uphill side of Auditorium Hill and behind the Aldrich Public Library. Council said accommodations will continue to be provided during funerals.

Council approved conceptually adopting the 10-year meter plan as presented by Mayor Lauzon and Chief Bombardier, and authorizing the Manager to place an order for the meters, housings, yokes and programmable software as per the quotation from Meter Products Co. Inc. on motion of Councilor Herring, seconded by Councilor Dindo. **Motion carried.**

C) Discussion of Community Outreach Funding Options.

Mayor Lauzon reviewed a memo from Chief Bombardier on funding options and said both he and the Chief have confirmed that the Department of Corrections will continue to fund the position should the City's efforts to find other funding sources be unsuccessful.

New Business –

A) Approval of Tax Anticipation Note (TAN) Documents.

Council approved the FY14 TAN documents on motion of Councilor Herring, seconded by Councilor Dindo. **Motion carried.**

B) Approval of the Annual Supply Bids.

Mayor Lauzon reviewed the memo from the Engineer Office with regards to the supply bids. Manager Mackenzie recommended approval of the low bids as listed in the memo, and requested that Council approval provide him with latitude to use his discretion on the #2 fuel oil and propane bids. Council approved the annual supply bids including the Manager's request for discretion on motion of Councilor Herring, seconded by Councilor Dindo. **Motion carried.**

Round Table –

Councilor Herring said the Heritage Festival forms are on-line at the Festival's website. He asked if the Council will consider a lighter meeting schedule during the summer. Mayor Lauzon said Council will consider meeting every other week in July and will make a final determination at next week's meeting.

Councilor Chadderton thanked the Manager and the Police Department for their assistance during the recent break-in at her home.

Councilor Dindo reminded everyone of the connector bike path public informational meeting tomorrow evening in Barre Town. He said the Barre City Bike Path Committee is meeting on Thursday.

Mayor Lauzon said two long-time City employees are retiring the end of June, and he invited them to attend next week's meeting so Council can acknowledge their years of service.

Council adjourned at 8:25 PM on motion of Alderman Boutin, seconded by Councilor Herring. **Motion carried.**

An audio recording of the meeting is available through the Clerk's Office.

Respectfully submitted,

Carolyn S. Dawes, City Clerk